

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, September 18, 2017

Parent Leadership Team Meeting Notes (6:30pm-7:30pm)

www.stemschoolchattanooga.net

Agenda

- Attendance
 - Tara Bennett
 - Felicia Bradley
 - Michelle Brock
 - Jennifer Brownlee
 - Cheryl Cambron
 - Tracie Clifford
 - Amy Comeaux
 - Jim David
 - Allison Deckman
 - Tony Donen
 - Heather Eslinger
 - Octavia Johnson-White
 - Karry Koppully
 - Heather Maharrey
 - Shaneka McDowell
 - Deacon Murphy
 - Heather Mixon
 - Veronika Murphy
 - Terrie Quering
 - Bryan Sweetin
- Welcome **Co-Facilitators Brian Sweetin and Karry Koppully**
 - PLT Co-Facilitator Brian Sweetin opened the meeting at 6:30 PM and welcomed the parents attending the meeting. The PLT participants introduced themselves and included Student Council representative Deacon Murphy.
- Committee Updates
 - **Silent Auction – Tara Bennett**

The Silent Auction is moved for the STEM Jubilee in the spring to fall. The Silent Auction will be held on Tuesday December 5, 2017 and will occur with the STEM School Showcase. STEM Students will “showcase” work of all freshmen to senior PBLs. The Showcase will take place from 6:30PM to 8:00PM and the Silent Auction will be held during the Showcase.

The STEM School Showcase will be mandatory for all students. Proceeds will go into the STEM School general fund. Specific use of the funds will be discussed in the future.

Help will be needed from parents to help with solicitation from businesses for items for the silent auction. Prior examples: Restaurants, Creative Discovery Museum, Highpoint Climbing, Salons, etc.

There was discussion on having more than one card reader for silent auction purchases to prevent a line for payments at only one point of sale.

Action Items:

Allison Deckman will have the fundraiser form complete 9.19.17.

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Tara Bennett will create the solicitation letter for businesses before Friday once fundraiser form is completed.

Please contact Tara if you are interested in assisting on the Silent Auction Committee. aggiennetts@gmail.com

- **Student Council Committee (prior STEM Jam Committee): Allison Deckman**
Deacon discussed for the Open House, tomorrow, September 19, 2017 from 6:30pm-8:15pm. Students are selected to help with the refreshments at each location for the Open House. He bought up thoughts on STEM wear / dress code items and a breakfast sale for funding Student Council STEM Jam and the Student Council Support activities. Upcoming STEM Jam and Spirit Week was mentioned but not details at this time.

STEM House t-shirts will be sold at \$12 (\$13 for XXXL) each at the Open House and is cash only for this night. A parent suggestion to “round up” to \$15 was proposed and well received by the PLT. The shirts are in House colors with a contrast color House Crest on the left side of the shirt in various sizes. Any shirts that are not sold at Open House will be available for purchase afterwards online.

Action Items:

Deacon will get with Dr. Williamson for additional Student Council Volunteers to help with t-shirt selling at Open House.

Allison will make sure left over t-shirts are available online for purchase after Open House.

Please contact Allison if you are interested in assisting on the Student Council Committee. allisonmd423@gmail.com or deckman@hcde.org

- **STEM Jubilee Committee: Michelle Brock**
No new information at this time.

If any parent or guardian knows a **vendor** that might be interested as a sponsor for the STEM Jubilee please contact Michelle.

Please contact Michelle if you are interested in assisting on the STEM Jubilee Committee. Mbrock1015@hotmail.com

- **Volunteer Committee: Shaneka McDowell**
Nothing new for volunteer committee.

Social Media – Shaneka did research and will send an email with the Facebook link for the “secret” parent only portal.

Dr. Donen voiced his concerns of who is responsible and will keep the website updated. STEM faculty and staff do not have time to manage this website and will need to have a

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responsible person identified. Shaneka is responsible at this time. She will need help for accepting parents by using question/answer process for access to the site.

Suggestions to request a parent resource to volunteer for keeping website updated.

Action Items:

Shaneka send email with "secret" Facebook link to parents.

TBD Permanent Parent Resource needs to be identified for the private Facebook website.

Please contact Shaneka if you are interested in volunteering for upkeep of the Parent Facebook website.

Please contact Shaneka if you are interested in assisting on the Volunteer Committee.
nekam28@gmail.com

○ **Staff Appreciation Committee: Nicki Murphy**

Amy Robinson sent out an email on 9/18 on behalf of Nicky for need of hygiene items and germ killing cleaning supplies.

Nicky also mentioned to look for an email on Wednesday for appreciation breakfast on September 27, 2017.

Action Items:

Nicky to send email on Wednesday for parents to sign up for items for Staff Appreciation Breakfast on September 27.

Please contact Nicky if you are interested in assisting on the Staff Appreciation Committee. veronikamurphy@gmail.com

○ **National Honor Society: Heather Maharrey**

Heather is waiting on approval for donation drive at Central Office. The drive will be to support the committee and when the drive is completed they will determine what is needed for support.

Heather will need help for the donation drive for the 31 students that meet the requirements for induction into the society (as of last PLT meeting 8.28.17). See the email that came out from Amy Robinson on 9.8.17 with details. **Deadline to apply and fees (\$20) are due September 22, 2017.**

Please contact Heather if you are interested in assisting on the National Honor Society Committee. heather.maharrey@gmail.com

● **Old Business**

- **Publix** – cards to use each time you shop were passed around are available at the STEM office.

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Food City (Tara Bennett) – An email will be sent out to parents with a flyer that can be printed out and taken to Food City. They will scan your current Food City Value Card and the code on the flyer and link your value card to the STEM School.

Amazon Smile (Terrie Quering) – The requirements are to be a 501 3c and Terrie Quering has been working to get STEM (aka Hamilton County Schools) into the Amazon vendor Guidestar listing. Terri is working with Allison with this processing. Terri will report at the next meeting.

- New Business
 - No new business

Meeting Adjourned 7:02PM - Next PLT Meeting – Monday October 16, 2017 at 6:30PM